

# KISSIN' KUZZINS SQUARE AND ROUND DANCE CLUB

## DUTIES AND RESPONSIBILITIES OF WEBMASTER

The position of Webmaster shall be appointed by the President, and will be eligible to serve multiple terms. The responsibilities of the Webmaster shall be:

- To obtain and maintain a web host for the club website
- To keep the club domain name registered and renewed
- To create and maintain the club website
  - To identify and resolve technical issues with the club website
  - To keep NORTEX identified of any changes to the club URL

The Webmaster shall, whenever possible, attend all board meetings. This is an appointed position, not an elected office, and does not cast votes when attending board meetings.